

What's New . . .

- **The KUSF Assessment rate is 10.84%.**
- FY 25 KUSF Instructions, Carrier Remittance Worksheets (CRW), and the Kansas Corporation Commission's (KCC) Order adopting the 10.84% assessment rate are enclosed.
- **GVNW USF Solutions website and E-File platform**, located at <https://www.gvnwusf.com/ks>. A Provider should use E-File to submit Carrier Remittance Worksheets, its FY 25 Attachment B and Annual and/or Quarterly True-ups to **reduce errors, ensure a CRW is complete, and reduce administrative resources and penalties. Filings must be received by GVNW, KUSF Administrator, by the due date to avoid penalties.** E-File is available 24 hours a day, 7 days a week.
- **FAX & EMAIL** - KUSF filings, including Carrier Remittance Worksheets, Attachment B, and Annual and Quarterly True-ups **will no longer be accepted via Fax or Email**, effective March 1, 2021. Please use E-File or U.S. Mail.

Important Reminders . . .

- Any Provider doing business in the State of Kansas must be registered with the Kansas Secretary of State's office. Contact the Office at corp@kssos.org or (785) 296-4564.
- **Remit electronic payments** to ensure timely receipt and processing of payments and avoids Late Payment Penalties. Contact us today at kusf@gvnw.com to start electronic payments.
- **Every Provider** must submit a new "Carrier Operations and Election Form," referred to as **Attachment B, for Year 25 by April 15, 2021. No CRWs or True-up will be processed without a new Attachment B on file. Note: An Attachment B must be filed any time during FY 25 to update company, agent, or revenue information.**
- **KUSF penalties** include:¹ 1) a new Late Filing Penalty is applied to all filings, including an Attachment B, and Quarterly and Annual True-ups received after the due date; and 2) the Late Payment Penalty for additional assessments due (i.e. Annual and Quarterly True-ups, revisions, etc., if received and processed by the bank after the due date. Refer to pages 4-5 of the enclosed Instructions for more information.
- Penalties are assessed based on receipt by GVNW; not postmark date.
- A Provider is **required to notify the Commission and GVNW within 30 days of any change made to its KUSF contribution methodology.** The notice shall be filed in the applicable annual KUSF docket and a copy of the notice shall be provided to the KUSF third-party administrator.²
- **FY 24 Annual True-Ups (2020/2021)** will be available via E-File in late March 2021. Notification will be sent out via email. **The Annual True-Up is due to GVNW by April 15, 2021.**** See page 2 of the Instructions regarding Annual True-ups.
- Quarterly True-Ups must be submitted by all Quarterly filers, along with Monthly filers that report estimated revenue one or more months in arrears, within 45 days after the end of each KUSF fiscal year quarter. See page 2 of the Instructions regarding Quarterly True-ups.
- GVNW and Staff cannot waive any penalty. An official legal pleading to seek a waiver of any penalty must comply with K.A.R. 82-1-228(d), requiring a corporation to have an attorney that is admitted to practice in Kansas or a non-resident attorney associated with a local attorney.

¹ Order, Docket 18-GIMT-084-GIT, Sept. 27, 2018; and Order Granting Petition of Southwestern Bell Telephone Company For Clarification and/or Reconsideration of Order Modifying Kansas Universal Service Fund Penalties, Oct. 30, 2018. Exceptions include: 1) VoIP or Wireless provider that is not generating revenue in Kansas; 2) when a provider self-reports an error; and 3) a Provider submits revisions within 30 days of inquiry and notification by GVNW.

² Order, Docket No. 16-GIMT-517-GIT, Feb. 23, 2017, ¶ 21.